



**March 10, 2025**

**10:00 a.m. – 10:05 a.m. CALL MEETING TO ORDER AND ROLL CALL**

**Andy Smith**

**10:05 a.m. – 11:00 a.m. OPO UPDATES [Information]**

**John Jones**

1. Budget Update
2. Future of In-Person and Virtual Meetings
3. Communications Update [Attachment]
4. Implementation Report Out [Attachment]
5. FSSB Professional Association Reps & Engagement with Associations
6. OSAC Awards at OLSS [Individual, Group]

J. Jones  
J. Jones  
A. Getz  
V. Desiderio  
J. Jones  
D. Sirk

**11:00 a.m. – 12:30 p.m. PROGRAMMATIC - Session I [Information/Action]**

**Andy Smith**

7. SAC Activities Review (1)
  - a. TG's Review of the SAC Annual Goals & Deliverables [Attachment]
  - b. Research and Development Needs Updates [Website] [Attachment]

SAC Chairs  
M. Najarro/A.Getz  
V. Desiderio

8. SAC Updates (2)

SAC Chairs

- a. *SAC Chairs provide additional details on Annual Goals/Deliverables, as needed or requested; or new SAC updates since the last FSSB meeting.*

- i. Biology - include Proteomics Task Group Update
- ii. Chemistry: Seized Drugs/Toxicology
- iii. Chemistry: Trace Evidence
- iv. Digital/Multimedia
- v. Medicine
- vi. Physics/Pattern Interpretation
- vii. Scene Examination

C. Sobieralski  
M. LeBeau  
C. Taylor  
L. Sims  
E. Conlon  
G. LaPorte  
M. Kessler

**12:30 p.m. – 12:45 p.m. BREAK**



**12:45 p.m. – 1:30 p.m. PROGRAMMATIC - Session II [Information/Action]**

**Jeff Gurvis**

9. Task Group Updates

- |   |                      |
|---|----------------------|
| a. Human Factors  | P. Skene             |
| b. Implementer Cohort                                     | C. Taylor            |
| c. Legal  | L. Garcia            |
| d. Long-Term Strategic Plan – Action Items [Attachment]   | D. Sirk/V. Desiderio |
| e. Outreach and Communications                            | J. Roper-Miller      |
| a. SDO Matrix [Attachment]                                |                      |
| f. Performance Monitoring                                 | C. Taylor            |
| a. Added Content; Internal/External; Sunset TG            |                      |
| g. Quality  | C. Nigra             |
| h. Resource Task Group Training Standards Progress Update | RTG Chairs/Liaisons  |
| i. Statistics   | W. Guthrie           |
| j. Terminology - Preferred Terms                          | C. Nigra             |
| a. OSAC Preferred Term for Comment                        |                      |
| k. Validation   |                      |
| J. Gurvis   |                      |

**1:30 p.m. – 4:30 p.m. PROGRAMMATIC - Session III [Information/Action]**

**Jeff Gurvis**

10. Task Group Work - Breakout Rooms

- |  |           |
|--|-----------|
| a. Process Improvements                            | J. Gurvis |
| b. Interpretation Scales Presentation & Discussion | J. Nye    |

**4:15 p.m.**

**Return to Main Room; Wrap up**

**J. Gurvis**

**4:30 p.m.**

**ADJOURN**



**March 11, 2025**

**10:00 a.m. – 10:05 a.m. CALL MEETING TO ORDER AND ROLL CALL** **Andy Smith**

**10:05 a.m. – 12:00 p.m. PROGRAMMATIC - Session IV [Information/Action]** **Jeff Gurvis**

- 11. Task Group Report Outs
  - a. Process Improvements J. Gurvis
  - b. Interpretation Scales Presentation & Discussion J. Nye
- 12. Registry Process Consideration for Fast Pass, Joint Venture Requests J. Jones/M. LeBeau
- 13. Standards on the Registry withdrawn by the SDO J. Jones/M. LeBeau

**12:00 p.m. – 2:00 p.m. PROGRAMMATIC - Session V – Standards [Information/Action]** **John Jones**

- 14. SDO Published & OSAC Proposed Standards J. Jones
  - a. Registry Ballot Results: Passed, with comment
    - i. 2023-N-0025 Standard for Required Topics to be Included in Forensic Odontology Education and Training Curriculum
  - b. Registry Review Current: **7 - PETITION DUE 3/19/2025**
    - i. 2023-N-0014 Standard Conduct for Medical Forensic Examination
    - ii. 2024-S-0016 Standard for Case File Management and Reporting in Forensic Anthropology
    - iii. 2025-N-0002 Standard for Qualifications for Forensic Anthro Practitioners
    - iv. 2025-N-0017 Standard Terminology Relating to Trace Materials Analysis
    - v. SWGDE 12-F-004-3.2 Best Practices for Vehicle Infotainment & Telematics Systems
    - vi. SWGDE 23-F-003-1.0 Best Practices for Internet of Things Seizure and Analysis
    - vii. SWGDE 23-F-004-1.1 Best Practices for Digital Evidence Acquisition, Preservation, and Analysis from Cloud Service Providers
  - c. Registry Review New: **0 - PETITION DUE Date**
  - d. 5-year Review for Registry: December 31, 2025 [List of Documents] D. Sirk
- 15. Standards Library Updated: 'Evaluated, Not Supported' [Attachment] D. Sirk
  - i. Review the List; Make Selections; Provide Evaluation Reasons

**2:00 p.m. ACTION ITEM RECAP/BREAK** **D. Sirk**

- Research and Development Needs Updates Due: TBD
- SDO Matrix Review [Attachment] Due: 3/14/25
- Preferred Term Comment [Comment] Due: 3/30/25
- Documents for Registry Review [Review] Due: 3/19/25
- Evaluated, Not Supported SDO Published Standards [Attachment] Due: 4/1/25
- OSAC Award Submissions [Individual, Group] Due: August



**3:00 p.m. FSSB Quarterly Meeting with SC Chairs**

**FSSB, SAC/SC Chairs, OPO**

- Topics for the Agenda [[Attachment](#)]
  - Annual Goals and Deliverables Feedback, Call to Action
  - Task Group Progress Updates (selected ones)
  - OPO Updates
  - Items from the Floor

**4:30 p.m. ADJOURN**